



## City and County of Swansea

### Notice of Meeting

You are invited to attend a Meeting of the

## Democratic Services Committee

**At:** Remotely via Microsoft Teams

**On:** Monday, 10 January 2022

**Time:** 4.00 pm

**Chair:** Councillor Lynda James

**Membership:**

Councillors: J E Burtonshaw, N J Davies, M Durke, J A Hale, M Jones, S M Jones, E T Kirchner, W G Lewis, B J Rowlands, G J Tanner, L J Tyler-Lloyd and L V Walton

**Watch Online:** <https://bit.ly/31ZTSSl>

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### Agenda

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<b>1 Apologies for Absence.</b>	
<b>2 Disclosures of Personal and Prejudicial Interests.</b> <a href="http://www.swansea.gov.uk/disclosuresofinterests">www.swansea.gov.uk/disclosuresofinterests</a>	
<b>3 Minutes.</b> To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 4
<b>4 Councillors ICT Allowances Policy - May 2022 &amp; Beyond.</b>	5 - 19
<b>5 Review of Councillors Handbook.</b>	20 - 38
<b>6 Workplan 2021-2022.</b>	39

**Next Meeting:** Monday, 21 March 2022 at 4.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

**Huw Evans**  
Head of Democratic Services  
Thursday, 23 December 2021

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**Contact: Democratic Services - (01792) 636923**